



Beausoleil First Nation Human Resources

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EMPLOYMENT OPPORTUNITY

DECE-Designated Early Childhood Educator Christian Island Elementary School

Posting Date:	October 24, 2025	Salary:	\$20.00/hr - \$26.00/hr
Classification:	Full time 1 year contract with possibility of renewal	Closing Date:	November 7, 2025
Supervisor:	Charlene Frankavitz, Principal and Lynda Hoksbergen Director of Education.	Vacancy Status:	Open
Hours of Work:	35 hours/week		

Overview

A DECE (Designated Early Childhood Educator) position involves supporting teachers in planning and implementing early learning programs for children from JK- Grade 1. DECEs work in classrooms and extended day programs, providing supervision and age-appropriate programming for groups of students. They collaborate with teachers to enhance children's cognitive, physical, social, and emotional development. Preference will be given to applicants who are of Indigenous descent.

Key Responsibilities Include:

- **Supervision and Programming:** Providing supervision and age-appropriate activities for students.
- **Collaboration:** Working with teachers to plan and implement programs and design learning environments.
- **Child Development:** Supporting children's growth in cognitive, physical, social, and emotional areas.
- **Classroom Management:** Maintaining a safe and organized classroom environment.
- **Record Keeping:** Providing supportive documentation and files to SERT.
- **Communication:** Communicating with families and other staff members.
- **Assist Students:** Providing assistance with daily routines and activities (e.g., washroom duties, dressing, lunchroom, yard duty for recess, class trips, gym time, bus greetings in morning and afternoon).
- **Professional Development:** Attending school-level meetings and professional development activities.
- Other tasks as assigned by Principal.

Qualifications:

- **Communication:** Strong verbal and written communication skills.
- **Interpersonal Skills:** Ability to build positive relationships with children, families, and colleagues.
- **Computer Skills:** General working knowledge of computers and relevant software.
- **Physical Ability:** Ability to assist children as needed, including lifting and bending.
- **Flexibility:** Ability to work in various locations and adapt to different situations.

Education:

- Registered with the Ontario College of Early Childhood Educators (CECE).
- Two-year minimum working with children in an educational setting
- Current Standard First Aid and AED
- Ability to provide a CPIC

How to Apply

Submit a complete application package including:

- Cover letter
- Resume
- Copies of relevant diplomas/certificates
- Two recent employment related reference contacts

How to Apply: Email applications are preferred: jobs@chimnissing.ca Alternatively, drop off at the Beausoleil First Nation Administration Building.

Accessibility: BFN is committed to an inclusive, barrier-free process under the Ontario Human Rights Code and AODA. Accommodations are available on request.

AI Use: AI will not be used to make hiring decisions. In rare cases, it may assist with organizing application data.