



Beausoleil First Nation Human Resources

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EMPLOYMENT OPPORTUNITY

Lands Consultation Liaison

Posting Date:	August 28, 2025
Job Title:	Lands Consultation Liaison
Classification:	Permanent
Supervisor:	Lands Manager
Hours of Work:	35 hours of work
Salary:	\$25.00/hr
Closing Date:	September 12, 2025
Vacancy Status:	New

Overview

The Beausoleil First Nation Lands Department is seeking an enthusiastic person for a Lands Consultation Liaison position. The Lands Consultation Liaison will act as a window for all consultations for community or organizational issues as well as a consultation contact for industry and government. This position reports to and works under the supervision of the Lands Manager.

Key Responsibilities Include:

- Assist in developing and maintaining a multi-year plan and set implementation schedule for improving consultation capacity relating to Lands and Resources
- Assist in the development of a Terms of Reference for a potential consultant to deliver training sessions as needs required, within the allocated budget
- Responsible for conducting community and regional meetings so issues are understood by community members as well as neighbouring communities
- Assist in the development of a Consultation Handbook that outlines Internal Community Consultation issues and Process to help facilitate community decision making
- Travel to outside organizations that host meetings, from time to time, within our traditional territory on issues that may affect the First Nation and update Chief and Council on these issues
- Other duties as assigned related to the position

Qualifications:

- Minimum Grade 12 diploma
- Excellent Public Relation skills, including an appreciation of the need for tact and a positive, cheerful and informed approach with the public
- Displays initiative, strong interpersonal skills and high level of organizational skills
- Excellent verbal and written communication skills
- Knowledge and appreciation of First Nation Culture and Traditions
- Knowledge of consultation processes, and Off-Reserve Lands and Resources
- Knowledge of computer software applications
- Clerical skills including typing, record keeping, etc.
- Ability to seek out resource materials for shareholders
- Proficiency in report development and presentation
- Excellent project management skills
- Must be willing to travel
- A valid driver’s license is a must
- Persons of First Nation Ancestry preferred

How to Apply

Submit a complete application package including:

- Cover letter
- Resume
- Copies of relevant diplomas/certificates
- Two recent employment-related reference contacts

Email applications are preferred and can be sent to: jobs@chimnissing.ca. Alternatively, application packages may be dropped off at: Beausoleil First Nation Administration Building. Please clearly mark your application with your name and the position you are applying for. Shortlisted applicants must bring original documents to the interview.

Accessibility and Accommodation
Beausoleil First Nation is committed to a barrier-free, inclusive recruitment process in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). Accommodations are available on request for all applicants during the hiring process.

Artificial Intelligence (AI) Use
Artificial intelligence is not generally used to screen applicants for this position. In cases of high application volume, AI tools may be used to assist with organizing application data, but not to make hiring decisions.