



**Beausoleil First Nation**

11 O’Gema Miikan

Christian Island, ON

L9M 0A9

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**Posted: August 27, 2024**

## **Taaswin Food Bank Attendant**

Beausoleil First Nation Social Services is seeking an energetic and self-motivated candidate for the term contract with the possibility of extension as Taaswin Foodbank Attendant.

**Qualifications:**

- Grade 12, GED or combination of work/life experience considered
- Experience working in an office or social services setting considered an asset
- Ability to maintain the strictest confidentiality
- Must be organized and able to perform required tasks professionally with minimal supervision and direction.
- Class G Ontario Driver’s License/ CPIC/VSS considered an asset

**Duties:**

The Foodbank Attendant will maintain the operations of the Taaswin Foodbank and provide client-centered, quality customer service in an empathetic manner while maintaining confidentiality. Prepare and maintain inventory of supplies. Coordinate and schedule of supply purchase and ordering. Assist with food drives, community food socials. Ability to connect with local farmers, harvesters and fishermen. organize food literacy programs, recipes, menus. Collect and record program data for statistical information.

**Other:** 35 hours per week, as per funding requirements individual must be in receipt of Ontario Works.

Applications can be delivered to the BFN Administration Building, Beausoleil First Nation, 11 O’Gema Miikan, Christian Island, ON L9M 0A9 or email in Word format to [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca) or Fax: 705-247-2239 no later than:

**Closing Date: September 17, 2024 at 4:30 p.m.**

Applications shall be delivered to Front Desk @ Administration Building. Applications must consist of: Resume, Cover Letter, (1) employment **or** (1) personal reference. The successful candidate will be required to submit a clean CPIC/VSS. We thank all for applying, however; only those selected for an interview will be contacted. All packages must be sealed and marked “Confidential-Social Services, Taaswin Food Bank Attendant”; addressed to the Attention of: Human Resources email: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca).