



Beausoleil First Nation Human Resources

11 Ogemaa Miikaan

Christian Island, ON L9M 0A9

Phone: (705) 247-2051 Fax: (705) 247-2239 Email: jobs@chimnissing.ca

Date Posted:
August 26, 2024

EMPLOYMENT OPPORTUNITY EDUCATION DIRECTOR

GENERAL DESCRIPTION:

The Education Director is responsible for the overall management, guidance and direction of the Beausoleil Education system which includes The Beausoleil Daycare Centre, Mna Bmaadzijig, Christian Island Elementary School, Secondary School programming, Post Secondary Programs and Services, Adult Education, Public Library, and Right to Play. The Education Director is responsible for ensuring that the goals and objectives, mission and mandate of the Beausoleil Education Advisory Committee and Education system are thoroughly achieved.

QUALIFICATIONS/REQUIREMENTS:

- A Bachelor's degree in Human Services, Business or Public Administration with five to seven years senior administrative experience (preferred).
- Ability to communicate effectively with staff, community agencies/resources and external stakeholders
- Superior organization ability and sound negotiation skills.
- Ability to work well with youth and adults and First Nation communities.
- Clear Criminal Reference Check (CRC) and Vulnerable Sector Check (VSC) report.
- Must be respectful of Indigenous traditions, knowledge and customs.

GENERAL DUTIES:

- Improve the learning experience across the spectrum of educational programs, ensuring consistency with First Nation guidelines and any mandated and professional standards.
- Develops and maintains positive and effective relations with schools, colleges, universities and school board departments and leads.
- Provides leadership to promote clear, consistent, expectations that focus on successful outcomes for all students under the authority of BEAC/BFN.
- Provide direction and leadership in developing innovative and effective educational programs.
- Ensures that the fiscal management of the Education Department is in accordance with the Kinoomaadziwin Education Body; Indigenous Services Canada; Ministry of Education, and Anishinabek Education System funding model, other applicable grant or provincial regulations
- Submit annual and quarterly budget reviews to the BEAC/BFN
- Prepare, in cooperation with staff work plans and schedules to establish priorities for the operation of the education system that includes Beausoleil Day Care Centre, Mna Bmaadzijig, Lorna Sandy Resource Centre, Christian Island Elementary School, secondary school(s), Post Secondary Student Assistance Program, Adult Education and Right to Play
- To direct the design, adaptation and enhancement of curriculum to reflect First Nations culture and to meet the defined needs of Beausoleil First Nation in cooperation with the School Principal.
- Establishes and maintains positive working relations with the BEAC and Chief and Council
- Provides direct counselling to parents and students when required.
- Ensures that new initiatives are actively sought out for the Education Department
- Monitor and make necessary arrangements for capital facilities and transportation systems under the umbrella of education.

Salary: DOE/DOQ
Hours of Work: 35 hours per week
Duration: Permanent

Direct Supervisor: First Nation Administrator
Functional Supervisor: BFN Chief and Council

Closing Date: **September 6, 2024 @ 4:30 P.M.**

Applications can be delivered to the front desk at the Beausoleil First Nation Administration Building, emailed or faxed. Applications must consist of the following:

Cover letter, current resume, copies of relevant certification, and a Current CPIC/VSC.

Your application package must be clearly marked with your name and the position you are applying for.

We thank all who apply, however only those selected for an interview will be contacted.

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