



# Beausoleil First Nation Human Resources

11 O'Gemaa Miikaan  
Christian Island, Ontario  
L9M 0A9  
(705) 247-2051 Fax: (705) 247-2239 Email: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca)

## EMPLOYMENT OPPORTUNITY

### DECE-Designated Early Childhood Educator Christian Island Elementary School

Posting Date:	Thursday, July 10, 2025
Classification:	Full time 1 year contract with possibility of renewal
Supervisor:	Charlene Frankavitz, Principal and Lynda Hoksbergen Director of Education.
Hours of Work:	35 per week
Salary:	Based on qualifications
Closing Date:	Thursday, July 24, 2025
Vacancy Status:	Open

#### Overview

*A DECE (Designated Early Childhood Educator) position involves supporting teachers in planning and implementing early learning programs for children from JK- Grade 1. DECEs work in classrooms and extended day programs, providing supervision and age-appropriate programming for groups of students. They collaborate with teachers to enhance children's cognitive, physical, social, and emotional development. Preference will be given to applicants who are of Indigenous descent.*

#### **Key Responsibilities Include:**

- **Supervision and Programming:** Providing supervision and age-appropriate activities for students.
- **Collaboration:** Working with teachers to plan and implement programs and design learning environments.
- **Child Development:** Supporting children's growth in cognitive, physical, social, and emotional areas.
- **Classroom Management:** Maintaining a safe and organized classroom environment.
- **Record Keeping:** Providing supportive documentation and files to SERT.
- **Communication:** Communicating with families and other staff members.
- **Assist Students:** Providing assistance with daily routines and activities (e.g., washroom duties, dressing, lunchroom, yard duty for recess, class trips, gym time, bus greetings in morning and afternoon).
- **Professional Development:** Attending school-level meetings and professional development activities.
- **Other tasks as assigned by Principal.**

#### **Qualifications:**

- **Communication:** Strong verbal and written communication skills.
- **Interpersonal Skills:** Ability to build positive relationships with children, families, and colleagues.
- **Computer Skills:** General working knowledge of computers and relevant software.
- **Physical Ability:** Ability to assist children as needed, including lifting and bending.
- **Flexibility:** Ability to work in various locations and adapt to different situations.

#### **Education:**

- Registered with the Ontario College of Early Childhood Educators (OCECE).
- Two-year minimum working with children in an educational setting
- Current Standard First Aid and AED
- Ability to provide a CPIC



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## How to Apply

Submit a complete application package including:

- Cover letter
- Resume
- Copies of relevant diplomas/certificates
- Two recent employment related reference contacts

Email applications are preferred and can be sent to: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca)

Alternatively, application packages may be dropped off at: Beausoleil First Nation Administration Building

Please clearly mark your application with your name and the position you are applying for. Shortlisted applicants must bring original documents to the interview.

### Accessibility and Accommodation

Beausoleil First Nation is committed to a barrier free, inclusive recruitment process in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). Accommodations are available on request for all applicants during the hiring process.

### Artificial Intelligence (AI) Use

Artificial intelligence is not generally used to screen applicants for this position. In cases of high application volume, AI tools may be used to assist with organizing application data, but not to make hiring decisions.