



Beausoleil First Nation Human Resources

11 O'Gema Miikaan
Christian Island, Ontario
L9M 0A9

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EMPLOYMENT OPPORTUNITY Relief Custodian

Posting Date:	April 28, 2026	Salary:	\$18.15/hour
Classification:	Relief	Closing Date:	Until Filled
Supervisor:	Director of Operations	Vacancy Status:	New role
Hours of Work:	On Call		

Overview

The Relief Custodian is responsible for maintaining the cleanliness and overall upkeep of community facilities on an on-call basis. This position provides coverage for regular custodial staff during absences and performs routine cleaning, sanitation, and minor maintenance duties to ensure facilities remain safe, clean, and presentable for staff, visitors, and community members. Preference will be given to Indigenous applicants.

Key Responsibilities Include:

- Vacuum, sweep, mop, and wax floors, mats, rugs, and other floor surfaces.
- Clean and disinfect washrooms and replenish supplies as required.
- Dust, clean, and disinfect surfaces including furniture, appliances, and equipment.
- Wash windows and spot clean interior glass, walls, and partitions.
- Empty waste baskets and recycling containers and dispose of contents in appropriate areas.
- Maintain general cleanliness throughout facilities.
- Maintain cleaning equipment and facility tools (e.g., lawnmower and other small equipment).
- Conduct routine interior and exterior inspections of facilities.
- Report damages, safety concerns, or maintenance needs to management.
- Ensure all exits remain clear of obstruction at all times.
- Store cleaning supplies and equipment properly and maintain organized storage areas.
- Maintain current MSDS/SDS sheets and follow WHMIS guidelines.
- Follow safe work practices and procedures at all times.
- Assist with snow shoveling and basic outdoor maintenance as required.
- Move furniture and equipment when necessary.

Qualifications:

- Minimum Grade 10 education.
- Knowledge of proper cleaning techniques and sanitation practices.
- Ability to safely operate cleaning equipment and outdoor maintenance equipment.
- Ability to take direction while also working independently.
- Sound judgment and decision-making skills.
- Effective communication skills.
- Strong work ethic with safe and conscientious work habits.
- Previous experience in janitorial or custodial work.

How to Apply

Submit a complete application package including:

- Cover letter
- Resume

*Employer references will be requested in the later stages of recruitment

How to Apply: Email applications are preferred: jobs@chimnissing.ca Alternatively, drop off at the Beausoleil First Nation Administration Building.

Accessibility: BFN is committed to an inclusive, barrier-free process under the Ontario Human Rights Code and AODA. Accommodations are available on request.

AI Use: AI will not be used to make hiring decisions. In rare cases, it may assist with organizing application data.