



## Beausoleil First Nation

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Christian Island, ON  
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**Date Posted:**  
**April 25, 2025**

# **Employment Opportunity**

**Job Title:** **Education Assistant Relief (Open Pool)**

Christian Island Elementary School

### **Minimum Qualifications**

- Grade 12 Graduate.
- Education Assistant or Native Classroom Assistant Diploma/Certification
- Sensitivity to First Nations culture, lifestyle and tradition.
- Must have experience working with youth/children/proficiency in facilitation/leading youth.
- Excellent communication skills.
- Criminal Reference Check.
- Ability to interact with parents, teachers, administrators and special needs professionals.
- Be physically and emotionally capable of performing all duties
- Knowledge of Aboriginal culture and ability to speak Ojibway an asset

### **Duties:**

- Assist teachers with subject areas and projects.
- Assist with the supervision and training of students in the development of life skills and performance of daily activities.
- Assist small groups of students or individuals with the interpretation and completion of assignments.
- Provide ongoing and regular communication about the any assigned programming to the teacher.
- As directed by teacher/principal, keep a daily record/journal of student activities.
- Assist small groups of students with review/drills.
- Assist small groups of students with speech and language as directed by SERT or Speech Language Pathologist
- Assist staff in the development of appropriate behavior.
- Supervise students at recess and in the absence of teachers as directed.
- Assist in supervising extra-curricular activities either within or outside school building.
- Assist in preparing and arranging lesson materials, displays and any other classroom requirements.
- Assist with administration duties related to a particular classroom (eg. Copying, collating, filing, laminating, typing, etc.)
- Assist with collecting, recording and accounting for monies from student projects, etc.
- Assist in implementing behavioral management strategies.
- Lead groups of students as directed
- Any other duties as assigned by Principal

**Salary:** DOE/DOQ

**Closing Date:** On Call

**Direct Supervisor:** Charlene Frankavitz, CIES Principal

**Functional Supervisor:** Lynda Hoksbergen, Education Director

Applications shall be submitted to the [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca). Applications must consist of the following: Cover letter, resume and 3 letters of reference. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable; however, applicants selected for an interview must present the original signed letter of application at the interview. **Only those selected for an interview will be contacted.**

**Email: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca)**