



Beausoleil First Nation Human Resources

11 O’Gemaa Miikaan
Christian Island, Ontario
L9M 0A9
(705) 247-2051 Fax: (705) 247-2239 Email: jobs@chimnissing.ca

EMPLOYMENT OPPORTUNITY

The Beausoleil First Nation is seeking to hire an individual to fill a Jr. Business Analyst position. The successful applicant will develop a plan for a Fish Hatchery within the Beausoleil First Nation Territory. This is a training opportunity with support from OTTER.

Posting Date:	March 25, 2025
Department:	Economic Development
Job title:	Junior Business Analyst
Duration:	50 weeks
Supervisor:	Community Economic Development Officer
Functional Supervisor:	Same as above
Salary:	\$20/hr
Closing date:	April 8, 2025

Qualifications

Experience/Skills needed:

- Computer literacy
- Able to work independently.
- Problem-solving/critical thinking skills.
- Able to travel when required
- Current and valid First Aid/CPR certificate
- A valid driver’s license and reliable transportation is an asset
- Willing to provide a CPIC

General Duties

- Research different operations currently developed in other First Nations.
- Familiarize with the difference between a business plan and an operation plan.
- Willing to work as independently as possible, but also work within a team.
- Liaise with the community, visitors, other agencies and organizations. Professionally represent BFN at all times
- Report and liaise with Economic Development team and chief and council
- Other duties relevant to the position:

Hours of Work

1. 35 hours per week, Monday to Friday
2. Flexible hours as required and approved by the manager.

Applications shall be delivered to the front desk at the Beausoleil First Nation Administration Building or submitted by email to jobs@chimnissing.ca. Attn: H/R Mgr. Application packages must be sealed and consist of the following: **Cover letter, resume, pertinent certificates**, and the name and contact information of three (3) references. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable; however, applicants selected for an interview must present the original application package upon the interview date. We thank all those who apply; however, only those selected for an interview and selected for the job will be contacted.