



Beausoleil First Nation

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Christian Island, ON
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Posted: February 5 2025

Mna Bmaadzijiig - Maternity Leave

The Beausoleil First Nation is seeking to hire an individual who possesses a sensitive and caring attitude and are willing to provide Support in a dependable and professional manner.

Persons of Indigenous Descent Preferred.

Job Title: Mna Bmaadzijiig Program Assistant

Minimum Qualifications:

- Early Childhood Education (ECE) Diploma or equivalent (Education Assistant, Developmental Service Worker) experience working with children between the ages of 18 months-6 years of age.
- Member of College of Early Childhood Educators in good standing
- Fluency in Ojibway language an asset or willing to learn.
- Must have the ability to maintain a high level of Confidentiality.
- Knowledge of Child Care and Early Years Act.
- Must be patient and possess a caring attitude, energetic, Team player creative, able to interact with children
- Grade 12 Diploma or Willing to train towards an Early Childhood Education (ECE) Diploma
- Valid First Aid/CPR, willing to obtain certification
- Clear CPIC and VSS

Duties:

- Ensure Children are supervised at all times and assist with daily routine
- Provides a balance of indoor/outdoor and quiet activities.
- Plan and implement activities to meet the physical, emotional, intellectual and social
- Follows program plans as outlined/prepares daily notes/interacts with parents.
- Assist with diapering and toileting
- Observe and document children's play time; encourage children to make decisions by providing choices
- Provides experiences which promote individual self-expression in conversation, imaginative and creative play. Provide opportunity for creative expression through the mediums of art, dramatic play and music
- Provides stimulating activities to promote the Ojibway Language and Culture.
- Prepare craft materials and assist children to use them
- Provides a variety of opportunities to help children develop and understand appropriate relationships with others.
- Uses variety of teaching techniques including modeling, observing, question, demonstrating and reinforcing.
- Is open and flexible to learning and implementing new curriculum
- Recommends curriculum purchases (e.g., Texts, materials, equipment, etc.)
- Provides Weekly and monthly schedule of activities, plans and coordinates group trips and outings
- Assist in the maintaining of records of children
- Other duties as requested by Supervisor

Duration: March 10th 2025 – September 2nd 2026

Salary: To be determined depending on qualifications and work experience

Hours of Work: 40 hours per week

Closing Date: Applications shall be delivered to the Administration Building no later than **Tuesday, February 18th 2025.**

Immediate Supervisor: Mna Bmaadzijiig Supervisor

Functional Supervisor: Lynda Hoksbergen, Education Director

Applications shall be delivered to the front desk at the Beausoleil First Nation Administration Building. Applications must consist of the following: Cover letter, current resume and at least one work related letter of reference. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable, however, applicants selected must present the original signed letter of application when requested.