



# Beausoleil First Nation Human Resources

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Christian Island, Ontario  
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## EMPLOYMENT OPPORTUNITY

### Education Assistant – Christian Island Elementary School

Posting Date:	January 14, 2026	Salary:	\$20.00-\$26.00/hour
Classification:	Permanent	Closing Date:	January 28, 2026
Supervisor:	Charlene Frankavitz, CIES Principal and Lynda Hoksbergen, Education Director	Vacancy Status:	Replacement
Hours of Work:	35 hours/week		

**Key Responsibilities Include:**

- Assist teachers with subject areas and projects
- Assist with the supervision and training of students in the development of life skills and performance of daily activities
- Assist small groups of students or individuals with the interpretation and completion of assignments
- Provide ongoing and regular communication about the any assigned programming to the teacher
- As directed by teacher/principal, keep a daily record/journal of student activities
- Assist small groups of students with review/drills
- Assist small groups of students with speech and language as directed by SERT or Speech Language Pathologist
- Assist staff in the development of appropriate behavior
- Supervise students at recess and in the absence of teachers as directed
- Assist in supervising extra-curricular activities either within or outside school building
- Assist in preparing and arranging lesson materials, displays and any other classroom requirements
- Assist with administration duties related to a particular classroom (eg. Copying, collating, filing, laminating, typing, etc.)
- Assist with collecting, recording and accounting for monies from student projects, etc.
- Assist in implementing behavioral management strategies
- Lead groups of students as directed
- Any other duties as assigned by Principal

**Qualifications:**

- Grade 12 Graduate
- Education Assistant or Native Classroom Assistant Diploma/Certification
- Sensitivity to First Nations culture, lifestyle and tradition
- Must have experience working with youth/children/proficiency in facilitation/leading youth
- Excellent communication skills
- Criminal Reference Check
- Ability to interact with parents, teachers, administrators and special needs professionals
- Be physically and emotionally capable of performing all duties
- Knowledge of Aboriginal culture and ability to speak Ojibway an asset

**How to Apply**

Submit a complete application package including:

- Cover letter
- Resume

**How to Apply:** Email applications are preferred: [jobs@chimnissing.ca](mailto:jobs@chimnissing.ca) Alternatively, drop off at the Beausoleil First Nation Administration Building.

**Accessibility:** BFN is committed to an inclusive, barrier-free process under the Ontario Human Rights Code and AODA. Accommodations are available on request.

**AI Use:** AI will not be used to make hiring decisions. In rare cases, it may assist with organizing application data.