



Beausoleil First Nation

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Christian Island, ON
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Posted: June 5, 2019

EMPLOYMENT OPPORTUNITY

Relief Pool- Mna Bmaadzijig/Daycare

The Beausoleil First Nation is seeking a dynamic, energetic and enthusiastic individual to fill the position of **Relief Custodian** at the Beausoleil First Nation Daycare Centre/MNA. *Persons of Aboriginal Decent preferred.*

Job Title: **Custodian**

Qualifications:

- Grade 10 education
- At least one year experience or training in janitorial work
- W.H.M.I.S. Certification or the ability to obtain qualification
- Ability to take direction yet work independently
- Ability to make decisions based on sound judgment
- Ability to communicate effectively
- Safe and conscientious work habits
- CPR/First Aid

Skills:

- Knowledge of proper cleaning activities and operation of cleaning and other outdoor equipment
- Ability to document activities in an orderly and legible manner
- Physical ability to carry and utilize heavy cleaning equipment, move furniture, maintain/repair small equipment, perform repair activities, shovel snow, etc.
- Knowledge of proper sanitizing procedures.
- Working with the elderly and disabled people

Duties and Responsibilities:

- Ensure all doors and windows are secure and closed.
- Sweep all floor areas and vacuum rugs, mats etc.
- Clean and disinfect washrooms and restock tissue, paper towel and soap containers, re-stock as necessary.
- Clean and disinfect floors, counter tops, table tops, and examination table tops
- Empty waste baskets and remove contents to appropriate disposal area
- Spot clean interior glass, walls, partitions, appliances
- Dust all top surfaces of desks, ledges, filing cabinets, book shelves, and equipment and LYSOL disinfect in Common Areas and offices
- Remove all garbage and discard refuse in an Environmentally Friendly Manner (Ensure Recycling goes out)
- Damp mop all floor areas during inclement weather conditions
- Ensure storage areas are kept neat and orderly and that all supplies and cleaning material are stored in their proper place
- Remove snow and ice from all exits and walkways, and salt as necessary
- Ensure all exits, inside and outside, are clear of obstruction at all times
- Must be able to keep a clean and sanitized work environment
- Must be able to work independently or in a team setting
- Must practice his or her job in a safe manner to both himself/herself and his/he clients

Duration: Relief Work
Salary: \$14.00 hourly
Hours: 35 hours a week worked

Closing Date: Applications shall be delivered to the front desk of the Administration Building no later than **June 17, 2019 at 4:30 p.m.**

Direct Supervisor: Marisa Monague, Daycare Supervisor Functional Supervisor: Nancy Assance, Education Director
Brendan King, MNA Supervisor

***Full Job Description available from Human Resources Department e-mail: vsandy@chimnissing.ca**

Applications shall be delivered to the front desk at the Beausoleil First Nation Administration Building.

Applications must consist of: ***Cover letter, current resume, 1 reference letter.***

Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed jobs@chimnissing.ca applications are acceptable, however, applicants selected for an interview must present the original signed letter of application at the interview.

We thank all who apply, however only those selected for an interview will be contacted.