



Beausoleil First Nation

Eleven O-Gemaa Miikaan
Christian Island, ON
L9M 0A9
705-247-2051 Fax: 705-247-2239 Email: admin@chimnissing.ca

Posted: May 11th 2022.

EMPLOYMENT OPPORTUNITY MAINTENANCE WORKER ONE YEAR PART TIME TERM CONTRACT

Beausoleil First Nation is seeking a highly qualified and motivated person for the position of **Maintenance Worker** on a one-year Part Time term contract with Beausoleil First Nation and Beausoleil Fire & Emergency Services.

Purpose:

The Maintenance Worker will be responsible for the maintenance and upkeep of the Fire and Emergency Services building, preventative maintenance of all emergency vehicles, developing and maintaining service records.

Qualifications:

- Minimum 2 years of experience in a related field.
- NFPA 1001 Level 1 & 2 Certification preferred or willing to obtain certification.
- NFPA 472 Hazardous Materials Operations preferred or willing to obtain certification.
- Standard First Aid & CPR
- Emergency First Responder Certification (Canadian Red Cross) preferred or willing to obtain certification.
- Practical knowledge of the function and maintenance of systems, equipment, vehicles and facilities.
- Working knowledge and use of various computer applications such as Microsoft Office, Adobe Acrobat and other relevant computer applications.
- Member of Beausoleil First Nation is preferred.
- Possess a valid G class driver's license and willing to obtain a class DFZ license within 3 months of employment offer
- Must provide current drivers abstract.
- Clear criminal reference check- Level 2 (upon job offer to successful candidate)

Primary Duties and Responsibilities:

- Daily cleaning and maintenance of all high traffic areas at the Fire and Emergency Services building.
- Performing cleaning activities such as dusting, mopping etc.
- Performing minor fixes such as repairing broken equipment that has been removed from service.
- Develop maintenance records and checklists of all daily maintenance tasks.
- Maintain heating, ventilation and air conditioning systems throughout the Fire and Emergency Services building.
- Schedule rentals of the Emergency Operations Centre space when required
- Do garden/yard upkeep by mowing lawn, collecting trash etc.
- Conduct maintenance tasks such as replacing light bulbs.
- Inspect and troubleshoot equipment and systems (e.g. ventilation)
- Check functionality of safety systems.
- Collaborate with workers and other professionals during renovations.
- Maintain emergency power systems for the Fire and Emergency Services building.
- Follow all workplace health and safety policies and procedures.
- Maintain air breathing system by calibrating the sensors and exchanging air in SCBA cylinders on a regular basis.
- Maintain key fob systems for the Fire and Emergency Services building and both Paramedic stations.
- Carry out other duties and responsibilities as assigned.

Wage: \$20.00 per hour

Hours of Work: 24 hours per week

Supervisor: Fire Chief

Closing date: Wednesday, May 25th 2022 at 1600 hrs.

Contract: This position will be a one-year part time term contract until May 2022 with the possibility of an extension.

Applications shall be delivered to the Beausoleil First Nation Administration Building. Applications must consist of the following: Cover letter, resume, 2 employment references and copies of relevant Diploma/Certificates. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable to jobs@chimnissing.ca. However, applicants selected for an interview must present the original signed letter of application at the interview.

Thank you to all who apply, however, only those selected for an interview will be contacted.