



## Beausoleil First Nation

Trust Office  
11 O-Gemaa Miikan  
Christian Island, ON  
L9M 0A9 705-247-2051 Fax: 705-247-2239

Posted: June 13, 2018

### **EMPLOYMENT OPPORTUNITY: HERITAGE & CULTURAL COORDINATOR**

Beausoleil First Nation is seeking a highly qualified, enthusiastic and capable BFN member to fill the newly created position of **Heritage & Cultural Coordinator**. This function evolves from the former Treaty Research Archivist focus over the past three years. The primary intent of this function is to produce and disseminate historical data on file and additional community interests obtained through further research using a variety of research methodologies. The medium-term goal is to establish a G'Chimnissing Heritage Lodge that will showcase our community journey throughout time and our community as we have grown and continue to grow integrating a showcase venue for our artists and crafters and highlight our cultural items.

#### **Qualifications:**

- Post secondary degree with a passion for research or a college diploma in indigenous studies, or at least 5 years experience in a similar environment with a demonstrated passion in research with focus on local history and cultural practices/interests
- Ideally, you have experience involving disseminating historical data and transforming documented historical information into tangible items to be on display
- Demonstrated passion/Interest in the history of the Beausoleil First Nation
- Strong research knowledge and awareness of an indigenous methodologies useful to undertaking and acquiring quantitative and qualitative data
- Fluency in Anishinabemowin a definite asset
- Familiarity with community customs and practices
- Must be a mature individual with strong character and integrity, possessing critical analysis skills and passionate/knowledgeable on our local history and cultural interests.

#### **Duties and Responsibilities:**

- Create a terms of reference (TOR) to establish a Heritage-Cultural Advisory Committee
- Continued research on ancestral land interests and updating/management of the "Land Claim, Treaty Research files
- Identification, development & implementation of heritage/cultural interests & activities
- Investigate, Implement & maintain an up to date digital archival system and establish & maintain inventory of information, documents, maps, sacred items and artefacts, etc...
- Produce Historical and Educational Materials for community and public awareness
- Public Presentations of Historical Data and Productions as required
- Research & document and develop/showcase historic community interests, practices, ceremonies and special events, including cultural sites/interests
- Be an advisory resource in the development of any community strategies i.e. Election Code, Land Code, Membership and Governance etc.
- Create partnerships with surrounding Cultural & Historical Organizations
- Establish a working relationship with Tri-Council community staff of related functions
- Begin planning and development for the eventual establishment of a Chimnissing Heritage Lodge, including sourcing/accessing external resources for construction and O&M opportunities

LOCATION: Initially, this role will be based in space at the radio station  
CLOSING DATE: June 29, 2018 - 4:30pm  
SALARY: \$35,000 - \$45,000 DOQ/E per annum @ 3-year contract, initially  
SUPERVISOR: BFN Trust Office until otherwise determined

SEND TO: Beausoleil First Nation Administration Building C/O Virginia Sandy, A/Human Resource Mgr.  
Your application, resume and 2 letters of reference must be clearly marked with the position you are applying for.  
Faxed or e-mailed applications are acceptable at [vsandy@chimnissing.ca](mailto:vsandy@chimnissing.ca)  
**Due to the nature of the funding, the applicant must be a Beausoleil First Nation Member.**

