



Beausoleil First Nation

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Date Posted: September 18, 2019

Employment Opportunity

The Beausoleil First Nation Public Works Department is seeking a self motivated individual to fill the position of Community Energy Champion. **Persons of Aboriginal decent preferred**

Job Title: **Community Energy Champion**

MINIMUM QUALIFICATIONS:

- Post-secondary degree / diploma in Environmental Engineering and/or 3-5 years of similar work experience in the energy sector
- Previous experience with data collecting (Ability to collect, document, analyze and interpret data and information)
- Demonstrated skills in report writing; technical document review; organizing meetings and events;
- Must be able to effectively achieve measurable objectives within directed work plans;
- Extensive experience in research and analysis
- Must be able to consult with First Nation community members
- Must be able to handle a variety of different work types (e.g. desk, field, public, team, independent)
- Must have proficient computer skills and proven experience with word processing, spreadsheet, file management and working knowledge of energy related technical software, preferably in a Microsoft environment.
- Ability to work flexible hours. May be required to make themselves available on evenings and weekends as needed.
- Must have a valid Class G Ontario Driver's License, and access to reliable transportation.
- Current CPIC/VSS.

KNOWLEDGE AND SKILLS:

- Effective leadership skills, with a strong focus on team management
- Highly developed verbal communication ability, including public speaking
- Be accurate, timely, detail oriented, organized, a self-starter, and able to prioritize workload.
- Knowledge of mathematical and engineering science concepts
- Ability to manage budgets and finances.
- Ability to identify and resolve issues in a timely manner
- Strategic thinking and problem solving ability
- Grant and proposal writing experience is an asset

Salary: \$24.75 an hour

Duration: Full Time-Term Contract (3 years)

Closing Date: Applications shall be delivered to the front desk receptionist at the Administration Building no later than **Monday September 30, 2019 at 4:30 p.m.**

Hours of Work: From Monday to Friday for a total of 35 hours per week.

Direct Supervisor: James Trimble, Director of Capital and Public Works

Functional Supervisor: A. Dan Monague, First Nation Band Administrator

Applications shall be delivered to the front desk at the Beausoleil First Nation Administration Building. Applications must consist of the following: **Cover letter, resume, Diploma/Certificates, references**. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable, jobs@chimnissing.ca however, applicants selected for an interview must present the original signed letter of application at the interview.

We thank all those who apply, however only those selected for an interview will be contacted.