



Beausoleil First Nation

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Christian Island, ON
L9M 0A9

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Posted: June 5, 2019

Relief Pool- Mna Bmaadzijig/Daycare

Beausoleil First Nation is seeking to develop a relief pool of individuals who possess a sensitive and caring attitude and are willing to provide On-Call Temporary Relief Support within daycare and Latchkey in a dependable and professional manner. They must be willing to participate in training opportunities in child care, child development and in other areas. Preference will be given to applicants who are of Aboriginal Descent, and who reside on-reserve due to the nature of the immediate need of the On-Call Temporary Relief Pool Requirements.

Job Title: Early Childhood Assistant

Minimum Qualifications:

- Currently holds or is working towards an Early Childhood Education Diploma or equivalent (consideration may be granted for other related areas of study like Education Assistant or Developmental Service Worker, PSW or Social Work)
- Grade 12 diploma or equivalent
- More than one (1) year experience working with children between 18 months and 12 years of age
- Valid First Aid/CPR (please provide a copy)
- Applicants must provide a CPIC upon notification of successful application
- Must be patient, flexible, and possess a caring attitude towards children
- A clear Criminal Reference Check
- Interpersonal skills and willingness to work in a team
- Organizational and time- management skills

Duties:

- Provide daily programming that enhances and enriches child development- socially, intellectually, mentally and physically
- Follow program plans as outlined, regularly prepare notes and records, and interact with parents
- Ensures the environment is safe and inviting for children and that children are supervised at all times
- Maintain confidentiality of matters relating to children, parents, guardians, and staff
- Prepare daily snacks, warm up lunches
- Guides and assists children in the development of proper eating, dressing and toilet and washroom routine
- Clean and may do basic maintenance

Duration: **On-Call Temporary Relief** – to cover emergency leave, short-term leave, increased workloads, holidays, sick leave. Relief Pool listing will be effective for a one year duration.

Salary: \$14.00/ hour

Hours of Work: Dependent on On-Call required

Closing Date: Applications shall be delivered to the Administration Building no later than June 17, 2019 by 4:30 p.m.

Immediate Supervisor: Marisa Monague, Daycare Supervisor
Brendan King, MNA Supervisor

Functional Supervisor: Nancy Assance,
Director of Education

Applications shall be delivered to the front desk at the Beausoleil First Nation Administration Building. Applications must consist of the following: Cover letter, current resume and contacts for at least one reference. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable, however, applicants selected must present the original signed letter of application when requested.