



Beausoleil First Nation

11 O'gemaa Miikan
Christian Island, ON
L9M 0A9

705-247-2051 Fax: 705-247-2239 Email: jobs@chimnissing.ca

Repost: November 23, 2021

Daycare Supervisor Maternity Leave

The Beausoleil First Nation is seeking to hire an individual who possesses a sensitive and caring attitude and are willing to provide support in a dependable and professional manner. Preference will be given to applicants who are of Aboriginal Descent.

Job Title: Daycare Supervisor

Minimum Qualifications:

- Early Childhood Education (ECE) Diploma with 2 years of management or program coordination experience
- Experience working with children between the ages of 18 months-6 years of age.
- Member of College of Early Childhood Educators in good standing
- Fluency in Ojibway language or willing to learn.
- Must have the ability to maintain a high level of confidentiality.
- Knowledge of CCEYA
- Must be patient and possess a caring attitude, energetic, Team player
- Valid First Aid/CPR
- A clear CPIC and VSS
- Up-to-date immunization

Duties:

- Supervise childcare staff according to Beausoleil First Nation Administration Policies
- Attend Education staff meetings
- Manage the administration of the daycare program
- Ensure licensing requirements are met
- Provide training and development for staff
- Ensure children are supervised at all times
- Along with program staff, design and implement curriculum that meets the needs of all children
- Monitor budgets along with Direct Supervisor and Childcare Administrative Coordinator
- Provide a safe and secure environment for children to feel comfortable
- Provides stimulating activities to promote the Ojibway Language and Culture.
- Detailed job description available upon request.

Duration: 6 month contract

Salary: DOQ/DOE

Hours of Work: 40 hours per week

Closing Date: Applications shall be delivered to the Administration Building no later than **December 3rd, 2021 at 11:30 am**

Immediate Supervisor: Nancy Assance
Education Director

Functional Supervisor: Dan Monague
Band Administrator

Applications shall be delivered to the front desk at the Beausoleil First Nation Administration Building. Applications must consist of the following: Cover letter, current resume and at least one work related letter of reference. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable, however, applicants selected must present the original signed letter of application when requested.