



Beausoleil First Nation

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Christian Island, ON
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Posted: October 7th 2020



EMPLOYMENT OPPORTUNITY

Must be a BFN member

The Beausoleil First Nation is seeking to fill one (1) position (until Mar 31/2021) **Term Contract Community Safety Coordinator** for the coordination of Workplace Health & Safety, Emergency Preparedness and COVID-19.

Qualifications:

- Minimum qualifications Grade 12
- Knowledge of Occupational Health & Safety Act and Regulations and Section 2 Canada Labour Code.
- Working towards certification, or already certified, under the Occupational Health & Safety Act/Regulations is preferred; Level 1 & 2 – Certified Member (WSIB).
- Excellent proficiency with Microsoft Office, Internet, Email and a variety of electronic media.
- Enthusiasm for challenge and new initiatives are prerequisites

Duties and Responsibilities:

- This position will be a Term Contract until March 31, 2021 with a possibility for extension based on annualized funding.
- The successful applicant will be working towards certification and must complete the Community Emergency Management Coordinator (CEMC) and Basic Emergency Management (BEM) program through Emergency Management Ontario (EMO) by the end of the probationary period or already
- certified, under the Occupational Health & Safety Act/Regulations is preferred; Level 1 & 2 – Certified Member. They will work collaboratively with the Joint Health & Safety Committee (JHSC), and the health and safety representatives within each department to complete required site safety inspections, orientation, and make recommendations to the JHSC.
- The position will also have the responsibility of coordinating COVID-19 prevention efforts for Beausoleil First Nation.
- The applicant will work aggressively on the formation and completion of an Emergency Plan for Beausoleil First Nation and prepare the organization and community for emergency preparedness and planning. Please contact Human Resources for a copy of the full job description.

Other:

Salary/Wage: \$23.00 per hour **Hours of Work:** 35 hrs weekly
Duration: Term Contract to March 31, 2021
Closing Date: Applications shall be received at the Administration Building no later than
October 22nd at 4:30 PM
Direct Supervisor: **Deborah Laramey, Director of Health**

SEND TO: Beausoleil First Nation . **Attn: Virginia Sandy.** Your application package must be clearly marked with your name and the position you are applying for include Current Cover letter, Resume, Copies of relevant Certificates/Diplomas 2 employment references. Faxed or e-mailed applications are acceptable, however, applicants selected for an interview must present the original signed letter of application at the interview. jobs@chimnissing.ca
We thank all who apply, however, only those selected for an interview will be contacted.