



Beausoleil First Nation Transportation Department

Eleven O'Gemma Miikan
Christian Island, On
L9M0A9

705-247-2051 ext. 239 Fax: 705-247-2239 Email: ajamieson@chimnissing.ca

Date Posted:

Monday May 09, 2022

Employment Opportunity

The Beausoleil First Nation Transportation Department is accepting applications for the position of Collector of Parking fees and Ferry Fares. The position requires the individual to be ambassadors for our community, by directing visitors to proper parking areas, answer questions, and be knowledgeable about the community.

Job Title: COLLECTOR

Minimum Qualifications

- Must have grade 12 or equivalent
- Must be able to perform Physical Labour.
- Must be friendly, polite and confident.
- Must be able to work shifts. 3 Days, 3 Nights, 3 Days Off
- Be computer literate
- Must have mathematical skills as daily tallies and remittance of generated revenue are required
- Knowledge and experience with electronic debit machines
- Knowledge of Tourism and Local History, areas of interest
- Able to work in various weather conditions
- Able to meet Beausoleil First Nation's COVID 19 vaccination policy requirements prior to employment

Duties:

- Validate parking tickets
- Enforce parking non-compliance policy
- Ensure vehicle operators utilize appropriate ferry queuing lines.
- Collect ferry fares and issue tickets, validate ferry passes.
- Maintain and clean public washrooms
- Ensure office/wait room/parking and docks areas are clean and clear of refuse
- Provide Customer service
- Follow emergency and safety procedures
- Work with minimal supervision
- Use of portable two way radios for communication with Base and Ferries for relay of messages.
- Maintain Daily tallies for remittance to on-duty Captain

Eligibility: Beausoleil First Nation Member
Current Clean CPIC

Salary: As per grid

Duration: Full Time Permanent

Closing Date: Applications shall be submitted in confidence to the Front Desk receptionist, Beausoleil First Nation Attention: Arnold Jamieson Jr. BFN Transportation Department by **Tuesday May 24, 2022 AT 4:30 P.M.**

Direct Supervisor: On-duty Captain

Functional Supervisor: Transportation Coordinator
BFN Transportation Department

All candidates who apply for this position will be subject to the Beausoleil First Nation Policies and Procedures and all hiring practices contained within.

Applications shall be submitted to the Administration Office **Attn: Arnold Jamieson Jr. Mgr.** Applications must consist of the following: Cover letter, CPIC and resume. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable, however, only those applicants selected for the relief positions will be contacted. Job descriptions can be picked up in the Transportation Office