



Beausoleil First Nation

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Training Employment Opportunity

The Beausoleil First Nation is accepting applications for the position of Announcer/Media Programmer for the Radio Station. The Broadcast Technician might assume various roles, such as reporting on Local events, hosting a talk show, or playing music over the airwaves. **This is an OTTER FUNDED TRAINING POSITION.** Must not have been in an OTTER type position in the past 2 years. **Persons of Aboriginal Descent Preferred.**

Job Title: Announcer/Media Programmer

Description:

The main duty of Announcer/Media Programmer is to present clear, informative and entertaining information to their audience. This often requires announcers to prepare for their broadcasts in advance in areas such as topic research, fact-checking and script or show outline preparation. Announcers and DJ's may also have to compile song lists and prepare for personal interviews.

Minimum Qualifications

- Proficient in MS office skills including Microsoft Word, Excel and Outlook.
- Not have been trained in an OTTER type position in the last year.
- Aboriginal Ancestry preferred.

Rated Requirements

- Grade 12 Graduate
- Willing to undertake further training.
- Organized and able to work independently
- Good teamwork ,Interpersonal and communication skills

Duties

- Depending on the size of the radio station, announcers may have additional duties. For smaller operations, an announcer may be in charge of some of the technical aspects of the show, such as working the control board, keeping the programming logs or answering the phones. At larger stations, announcers may be expected to make public appearances or help market products on their show.
- Ability to operate control board
- Programming logs
- Answering calls
- Marketing local services to audience
- Ability to present clear informative information
- Compile song lists

Duration: Term Contract March 31, 2019

Closing Date: Monday November 19, 2018 at 4:30pm

Hours of Work: 17.5 hours per week

Supervisor: Joseph Stup,
Communications Officer

Functional : Georgia Monague
Supervisor Community Ec Dev Officer

Applications shall be delivered to the Beausoleil First Nation Administration Building. Applications must consist of the following: Cover letter and CURRENT resume.. Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable at jobs@chimnissing.ca however, applicants selected for an interview must present the original signed letter of application at the interview.

Thank you to all who apply, however, only those selected for an interview will be contacted.