



Beausoleil First Nation – Social Services Dept.
24 O'Gemaa Miikan, Christian Island, Ontario, L9M 0A9
Phone: (705)247-1180 Fax: (705)247-1179

DATE POSTED:
October 30, 2018

EMPLOYMENT OPPORTUNITY
Band Representative
Full-Time

Preference will be given to applicants who are of Aboriginal Descent who reside within the Beausoleil First Nation Territory.

JOB SCOPE:

The Band Representative is a highly motivated individual with exceptional advocacy skills, possessing critical knowledge of the Child, Youth and Family Services Act (Part IV). They act on behalf of Beausoleil First Nation (BFN) as a party under the Child and Family Services Act to advocate for the best interest of the First Nation's Children, to ensure the rights of First Nation children and their families are respected and that they are included in planning for children deemed in need of protection. This is a **full-time** position for 35 hours per week minimum. *Must be flexible and available for on-call after hours and during weekends as required.*

KEY JOB FUNCTIONS:

- Effectively presents AFN's interests in Child Protection proceedings or hearings, involving children of BFN to protect the collective best interest of AFN child(ren) both on and off reserve;
- Ensures effective delivery and monitors practices guided by relevant strategies in accordance with BFN's Comprehensive Community Plan to safeguard the children, who are members of BFN and who are involved with Welfare Agencies have their rights to their own culture and community protected and upheld;
- Provides support, advocates to maintain family units, advocates for satisfactory solutions to family problems, liaises with related service agencies (ex. CAS, DBCFS), and explains the child and family service system to those involved
- Maintains a strong knowledge of the Child & Family Services Act, the policies and procedures of the Ministry of Children & Youth Services, Customary Care Provision and Kinship Care as CAS options rather than apprehension; responsibilities include:
 - Completing and filing court forms;
 - Attending court appearances on behalf of AFN;
 - Communicating with Chief & Council;
 - Representing the interests of Beausoleil First Nation.
 - Meet all timelines as needed to meet legislation that governs families

MINIMUM QUALIFICATIONS:

- Minimum post-secondary (Diploma or Degree) in Social Work, Social Science or related field;
- Minimum of 3 years' experience working in Social Services or related field in a First Nation;
- Proven ability of accurate and comprehensive recordkeeping including keeping an up-to-date case log;
- Demonstrated analytical and problem-solving skills;
- Excellent time management and strong organization skills; ability to multi-task;
- Proven ability to maintain confidentiality;
- Excellent computer skills for reporting and presentation purposes, and general office equipment knowledge;
- Must have valid Class 'G' driver's license and access to a reliable vehicle
- Current Criminal Reference Check and Vulnerable Sector Search required (if position offered)

Specialization required:

- Extensive knowledge of the Child and Family Services Act (CFSA) including Part IV; the Ministry of Child and Youth Services; and local Children's Aid Societies and the DBCFS model & protocol - *(TRAINING WILL BE PROVIDED with respect to DBCFS model & protocol)*
- Ability to establish and develop an active working relationship with all Child and Family Services;
- Ability to work collaboratively with staff, community members, Chief & Council, and government agencies
- Confident working with justice system and other community service providers
- Demonstrates strong negotiation skills and techniques
- Ability to work effectively under pressure and in stressful situations
- Exhibits strong written, verbal and evaluation skills
- Current First Aid/ CPR with AED certification and update as required

Considered an asset:

- Native Child and Family Service Worker Diploma, &/or FN Child Welfare Advocacy Certificate, or other relative training & education
- Full understanding of Customary Care an asset
- Experience with ADR (Alternative Dispute Resolution)
- Experience within a multi-disciplinary team approach
- Experience and proficiency in program administration with a solid knowledge base and proficiency in program and service development, delivery and evaluation
- Experience working with & knowledge of Beausoleil First Nation
- Experience working with children, youth and families

Rate of Pay: \$24.17/hr to start, DOE/DOQ
Hours of Work: 40 Hours/Week +
Duration: Permanent position (subject to probationary evaluation)
Closing Date: November 12th, 2018 @ 4:30pm
Supervisor: PJ Sandy - Social Services Director

Applications can be submitted via email, fax, mail, or in person to the attention of Virginia Sandy, Human Resources Dept., BFN Administration Office, 11 O'Gemma Mk., Christian Island, ON, L9M 0A9, Email: jobs@chimnissing.ca; Tel: (705)247-2051, Fax: (705)247-2239;

Applications must consist of the following:

Cover Letter, Current Resume, 2 Employment Reference Letters.

Your application package must be clearly marked with the name and position you are applying for.

We thank all who apply; however only those selected for an interview will be contacted.