



Beausoleil First Nation

11 O-Gemaa Miikan
Christian Island, ON
L9M 0A9
705-247-2051 Fax: 705-247-2239 Email: admin@chimnissing.ca

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EMPLOYMENT OPPORTUNITY

The Beausoleil First Nation is seeking a dynamic, energetic and enthusiastic individual to fill the position of **Relief Custodian** at the Beausoleil First Nation Daycare Centre/MNA. ***Persons of Indigenous Descent preferred.***

Job Title: Custodian - Relief Mna Bmaadzijig/Daycare

Qualifications:

- Grade 10 education
- At least one year experience or training in janitorial work
- W.H.M.I.S. Certification or the ability to obtain qualification
- Ability to take direction yet work independently
- Ability to make decisions based on sound judgment
- Ability to communicate effectively
- Safe and conscientious work habits
- CPR/First Aid

Skills:

- Knowledge of proper cleaning activities and operation of cleaning and other outdoor equipment
- Ability to document activities in an orderly and legible manner
- Physical ability to carry and utilize heavy cleaning equipment, move furniture, maintain/repair small equipment, perform repair activities, shovel snow, etc.
- Knowledge of proper sanitizing procedures.
- Working with the elderly and disabled people

Duties and Responsibilities:

- Ensure all doors and windows are secure and closed.
- Sweep all floor areas and vacuum rugs, mats etc.
- Clean and disinfect washrooms and restock tissue, paper towel and soap containers, re-stock as necessary.
- Clean and disinfect floors, counter tops, table tops, and examination table tops
- Empty waste baskets and remove contents to appropriate disposal area
- Spot clean interior glass, walls, partitions, appliances
- Dust all top surfaces of desks, ledges, filing cabinets, book shelves, and equipment and LYSOL disinfect in Common Areas and offices
- Remove all garbage and discard refuse in an Environmentally Friendly Manner (Ensure Recycling goes out)
- Damp mop all floor areas during inclement weather conditions
- Ensure storage areas are kept neat and orderly and that all supplies and cleaning material are stored in their proper place
- Remove snow and ice from all exits and walkways, and salt as necessary
- Ensure all exits, inside and outside, are clear of obstruction at all times
- Must be able to keep a clean and sanitized work environment
- Must be able to work independently or in a team setting
- Must practice his or her job in a safe manner to both himself/herself and his/he clients

Duration: Relief Work
Salary: \$16.65 hourly
Hours: 35 hours a week worked

Closing Date: **OPEN UNTIL FILLED**

Direct Supervisor: Marisa Monague, Daycare Supervisor or Brendan King, MNA Supervisor
Functional Supervisor: Nancy Assance, Education Director

Applications can be delivered to the front desk at the Beausoleil First Nation Administration Building.

Applications must consist of: **Cover letter, current resume, 1 reference letter.**

Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed jobs@chimnissing.ca applications are acceptable.

We thank all who apply, however only those selected for an interview will be contacted.