



Beausoleil First Nation Transportation Department

Eleven O'Gemma Miikan

Christian Island, On

L9M0A9

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Date Posted:
11/23/2023

Employment Opportunity

The Beausoleil First Nation Transportation Department is accepting applications for the position of Collector of Parking fees, Boat launch fees, and Ferry Fares personnel. The position requires the individual to be an ambassador for our community, by directing visitors to proper parking areas, answering questions, and being knowledgeable about the community. Preference will be given to those of First Nation descent.

Job Title: COLLECTOR

Minimum Qualifications

- Must have grade 12 or equivalent
- Must be able to perform Physical Labour.
- Must be friendly, polite and confident.
- Must be able to work shifts. 3 Days, 3 Nights, 3 Days Off (DAYSHIFT 7:00 AM– 4:00 PM, NIGHTSHIFT 4:00 PM– 10:30 PM)
- Be computer literate
- Have mathematical skills as daily tallies and remittance of generated revenue are required
- Knowledge of Tourism and Local History, areas of interest
- Able to work in various weather conditions

Duties:

- Validate parking tickets
- Enforce parking non-compliance policy
- Ensure vehicle operators utilize appropriate ferry queuing lines.
- Collect ferry fares and issue tickets, validate ferry passes.
- Collect Boat launch fees and validate boat launch passes.
- Maintain and clean public washrooms
- Maintain and clean BFN Post Office
- Ensure office/wait room/parking and docks areas are clean and clear of refuse
- Provide Customer service
- Follow emergency and safety procedures
- Work with minimal supervision
- Use of portable two way radios for communication with Base and Ferries for relay of messages.
- Maintain Daily tallies for remittance to on-duty Captain

Salary: \$16.65 /per hour x 40 hours per week. 8 week shift cycle

Duration: Full Time Permanent

Closing Date: Friday December 01, 2023

Functional Supervisor : Captain, Beausoleil First Nation Transportation Department

Applications can be emailed or submitted to the Administration Office. Applications must consist of the following:
Cover letter, resume, and references.
Your application package must be clearly marked with your name and the position you are applying for. Faxed or e-mailed applications are acceptable and attention jobs@chinissing.ca