



Beausoleil First Nation

11 O-Gemaa Miikan
Christian Island, ON
L9M 0A9
705-247-2051 Fax: 705-247-2239 Email: jobs@chimnissing.ca

POSTED: JULY 25, 2024



EMPLOYMENT OPPORTUNITY

(Due to the nature of the funding, preference will be given to Beausoleil First Nation members.)

Beausoleil First Nation in Partnership with the Nookmis Revenue Fund is seeking to fill one (1) position for an **Animal Control & Enforcement Officer** as part of the Nookiida project. Animal control involves a combination of animal investigation, care and education. Animal control officers can issue animal licenses, patrol public areas, respond to service calls and/or work in shelters.

Qualifications:

- Enjoys and has experience working with dogs and other animals with a general understanding of animal control procedures
- Must treat all animals humanely, compassionately, and with concern both on and off the job
- Ability to remain patient in trying situations
- Excellent verbal and written communication skills
- Ability to communicate with members of the public and to obtain their cooperation and compliance
- Ability to learn and recognize physical and behavioral characteristics of animal and handle animals in various forms of distress in a safe and humane manner
- Proficient in Microsoft Office and Google Suite
- Willing to train on the job in Beausoleil First Nation Animal Control by-law enforcement
- Ability to read, comprehend, and explain local by-laws, regulations, and ordinances as they pertain to animal control
- Possession of a valid Ontario class G driver's license and able to produce and maintain a clean Ontario driver's abstract
- Must be physically fit; employee is regularly required to stand, walk, sit, crouch, climb, kneel, and run outdoors on uneven terrain
- Must be able to regularly lift or move up to 25lbs, frequently lift and/or move up to 100lbs, and occasionally lift and/or move more than 100lbs

Duties and Responsibilities:

- Enforces the Beausoleil First Nation Animal Control By-Law No. 21, Being a By-Law Respecting the Care and Control of Animals on the Beausoleil First Nation
- Promotes responsible pet ownership through the delivery of community education campaigns
- Collects fees for services, licenses, redemption, and other monetary transactions as required
- Provides information on and answers inquiries concerning licensing, vaccinations, euthanasia, adoptions, spraying and neutering, and other related matters
- Completes records and forms and prepares reports concerning daily activities, fees collected, citations given, investigations made, and controlled drugs used
- Upon successful completion of the BFN Animal Control education and Dog Licensing campaigns with Animal Control License Issuer will take on the active role of By-law #21 enforcement
- Takes possession of animals that show signs of neglect, inhumane treatment, disease, or malnutrition
- Transports animals to agency, shelter, or veterinarian, as appropriate, while attempts to locate owners are made and/or when the animal needs to be impounded or investigated for diseases such as rabies
- Receives calls from dispatch and drives assigned vehicle to location
- Perform other duties as assigned

Education & Work Experience:

- Grade 12 Diploma or equivalent with 1-year related work experience
- Successful completion of on-the-job training
- Animal care or law enforcement background strongly preferred
- Previous experience in public relations or customer service is an asset

Other:

Duration: Term contract until March 31st 2025, with the possibility of extension

Closing Date: Tuesday, August 6, 2024 at NOON

Hours of Work: 35 hours per week, shift work, must be available for evening and weekends

Rate of Pay: \$20.00 - \$22.00 per hour

Eligibility: Due to the nature of the funding source, you must a Beausoleil First Nation Band Member

Direct Supervisor: Joseph Stup
Trust Comptroller

Functional Supervisor: Dan Monague
First Nation Administrator

HOW TO APPLY: Applications can be delivered in person, via fax, or email to the Beausoleil First Nation Office

ATTENTION: Human Resources Department

11 O'Gemaa Miikan, Christian Island, ON, L9M 0A9

Tel: 705-247-2051, Fax: 705-247-2239, Email: jobs@chimnissing.ca

Applications must consist of the following:

Cover letter, current resume, 2 employment reference letters and 1 character reference letter.

SUCCESSFUL APPLICANT(S) MUST PRODUCE A CLEAN VSS AND/OR CPIC